



Firearms Identification

Complete description of firearm, possessor, associate and recovery information to ensure comprehensive tracing of all recovered firearms using ATF Form 3312.1 dated 3-2000



1-800-ATF-GUNS

Hotline to Report Illegal Firearms Activity

1-800-788-7133

ATF National Tracing Center, Customer Service

An **URGENT** trace is deemed necessary when the violation is significant and warrants that the firearm be traced without undue delay (contact the NTC directly for additional information)

SPECIAL INSTRUCTIONS should be used for explaining extenuating circumstances, such as **DO NOT CONTACT DEALER**

IF MORE THAN TWO RECOVERING AGENCIES include both agencies' ORI numbers (not just ORI of ATF office)

POSSESSOR refers to **ARRESTEE** or **SUSPECT** in possession of firearm; if **POSSESSOR** is unknown, enter **UNKNOWN**

ASSOCIATE is **NOT** the same as **POSSESSOR** or **VICTIM**

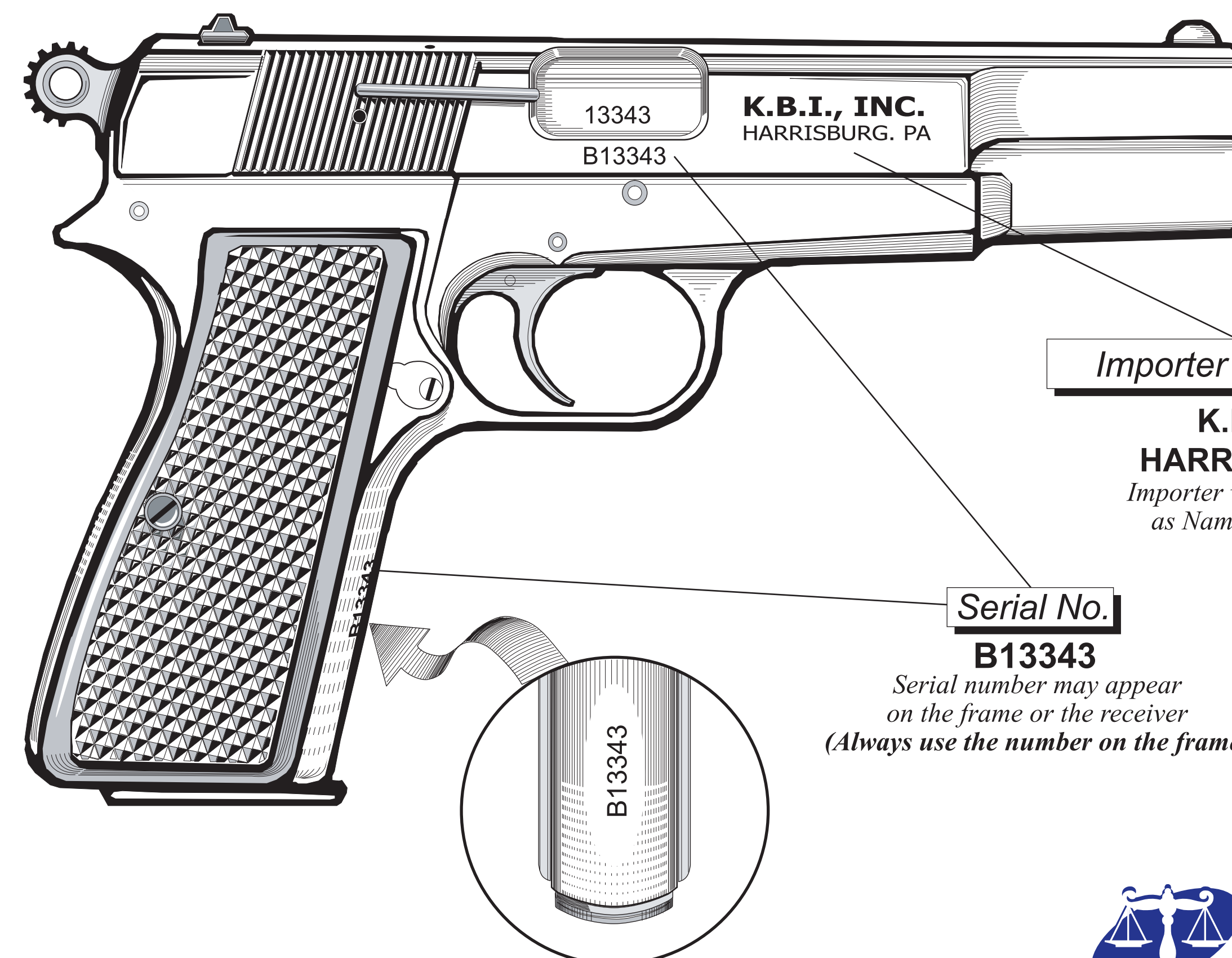
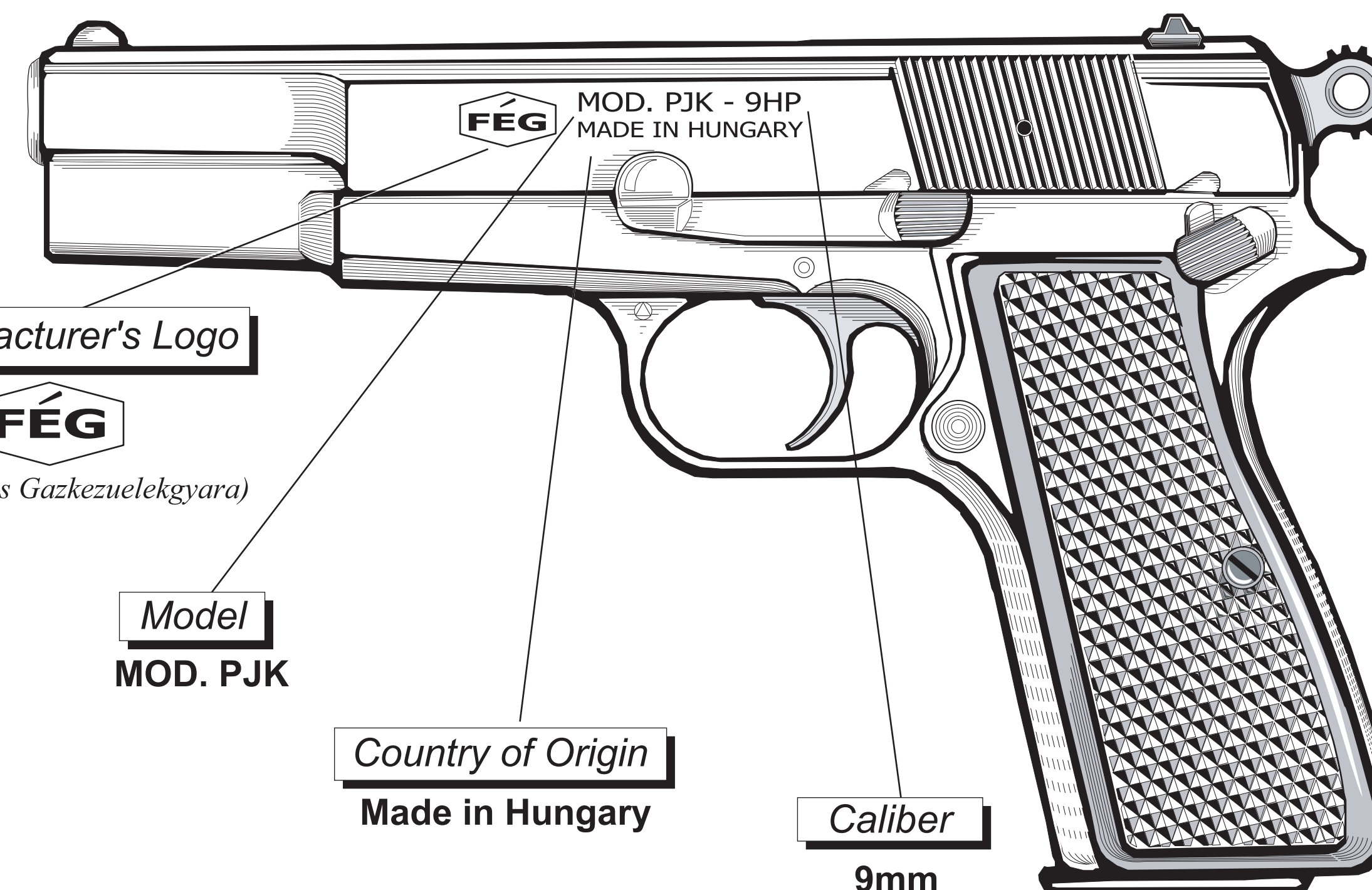
RECOVERY DATE is the date the firearm was taken into custody (**NOT** the date the trace was requested)

DEPARTMENT OF THE TREASURY BUREAU OF ALCOHOL, TOBACCO AND FIREARMS NATIONAL TRACING CENTER TRACE REQUEST		OMB No. 1512-0541 FOR NTC DATA ENTRY ONLY
Phone: 1-800-788-7133 Falling Waters, WV 25419 FAX: 1-800-578-7223		
NOTE: * - REQUIRED ENTRY FIELD (Must be completed for trace processing) ** - REQUIRED ENTRY WITH LISTED DATA RESPONSE (See back for codes and options)		
PART I - TRACE INITIATION INFORMATION		
1a. DATE OF REQUEST 12/6/01	1b. PRIORITY** <input checked="" type="checkbox"/> ROUTINE <input type="checkbox"/> URGENT (Justification required) <input type="checkbox"/> FOR NTC INFORMATION ONLY	
1c. SPECIAL INSTRUCTIONS		
PART II - CRIME CODE INFORMATION		
2a. <input type="checkbox"/> GANG INVOLVED? GANG NAME: <input checked="" type="checkbox"/> JUVENILE INVOLVED? <input type="checkbox"/> YOUTH CRIME GUN	2b. PROJECT CODE** YCG	2c. NCIC CRIME CODE** 3599
PART III - ATF AGENT REQUESTING TRACE		
3a. ORGANIZATION CODE*	3b. PHONE NUMBER: 202-555-1212 FAX NUMBER: 202-555-1213	3c. ATF SPECIAL AGENT'S NAME (Last, first, middle) Washington I Field Office
3d. BADGE NUMBER	3e. ATF CASE NUMBER	3f. FIELD OFFICE
PART IV - OTHER AGENCY REQUESTING TRACE		
4a. ORI NUMBER*	4b. PHONE NUMBER: 202-555-3455 FAX NUMBER: 202-555-3450	4c. OTHER AGENCY OFFICER'S NAME (Last, first, middle) Washington DC Metro PD
4d. BADGE NUMBER	4e. OTHER AGENCY CASE NUMBER	4f. DEPARTMENT/UNIT
4g. MAILING ADDRESS		
PART V - FIREARMS INFORMATION		
5a. SERIAL NUMBER* B13343	<input type="checkbox"/> OBLITERATED <input type="checkbox"/> ATTEMPT TO RAISE	5b. FIREARMS MANUFACTURER* FEG
5c. TYPE** Pistol	5d. CALIBER* 9mm	5e. MODEL* PJK
5f. IMPORTER* KBI, Inc., Harrisburg, PA	5g. COUNTRY OF ORIGIN* (Importer required if other than U.S.) Hungary	5h. ADDITIONAL MARKINGS*
PART VI - POSSESSOR INFORMATION		
6a. NAME (Last) Doe	6b. NAME (First) John	6c. NAME (Middle) William
6d. ALIAS (AKA) (Last) Doe	6e. ALIAS (AKA) (First) Willy	6f. ALIAS (AKA) (Middle) William
6g. HEIGHT 5'11"	6h. WEIGHT 175	6i. SEX M
6j. RACE W	6k. ADDRESS - ROUTE NUMBER 7/4/82	6l. ADDRESS - ROUTE NUMBER
6m. APT. NUMBER 68	6n. STREET No. 675	6o. DIRECTION NW
6p. CITY DC	6q. ZIP CODE 20003	6r. COUNTRY USA
6s. DATE OF BIRTH 4/7/82	6t. PLACE OF BIRTH Arlington, VA	6u. POSSESSOR'S ID NUMBER E904123
6v. ID TYPE/STATE DL/DC	PART VII - ASSOCIATE INFORMATION	
7a. NAME (Last) Smith	7b. NAME (First) Jane	7c. NAME (Middle) Elizabeth
7d. ALIAS (AKA) (Last) Smith	7e. ALIAS (AKA) (First) Jane	7f. ALIAS (AKA) (Middle) Elizabeth
7g. HEIGHT 5'6"	7h. WEIGHT 110	7i. SEX F
7j. RACE W	7k. ADDRESS - ROUTE NUMBER 7/4/82	7l. ADDRESS - ROUTE NUMBER
7m. APT. NUMBER 68	7n. STREET No. 675	7o. DIRECTION NW
7p. CITY DC	7q. ZIP CODE 20003	7r. COUNTRY USA
7s. DATE OF BIRTH 2/17/84	7t. PLACE OF BIRTH Landover, MD	7u. ASSOCIATE'S ID NUMBER CL01352
7v. ID TYPE/STATE DL/MD	PART VIII - FIREARM RECOVERY INFORMATION	
8a. RECOVERY DATE* 12/4/01	8b. ROUTE NUMBER	8c. APT. NUMBER
8d. CITY Washington	8e. STREET No. 601	8f. DIRECTION NW
8g. ADDITIONAL INFORMATION	8h. STATE DC	8i. ZIP CODE 20003
8j. STREET NAME F Street	8k. CITY Washington	8l. STATE DC

FOUND FIREARMS
If firearm is found, use Crime Code **0098**, and enter **UNKNOWN** in **POSSESSOR INFORMATION**

BE AS SPECIFIC AS POSSIBLE when listing **NCIC Crime Code** (refer to NCIC Crime Code Manual for detailed list)

If there is no **SERIAL NUMBER** state **NONE**; If it has been removed, state **OBLITERATED**



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
National Tracing Center Division

